

## Homeschoolers East CPSC Policy

### **C.P.S.C. stands for Child ☒ Parent ☒ Steering Committee**

In the event a problem arises regarding the behavior of a child, remember the CPSC order for addressing the issue:

#### **Child First**

Address the child first. If an adult HSE member informs a child of the problem and he/she responds respectfully and corrects the problem, no further action is necessary. However, if the child informed of a problem responds disrespectfully and/or does not correct the problem, or if the problem is considered serious by an observant adult, the following procedure is to be followed:

One – Ask the child to sit out and observe until both the adult and child are in agreement that the child is ready to join back in and participate respectfully and constructively.

Two – The child will be asked to step aside (or outside the classroom) with the adult to address the problem in a constructive and positive manner. Sometimes, simply getting the child away from the environment for a moment and getting their full attention without their friends looking on can make a difference.

#### **Parent Next**

If, after addressing the child, the child continues the negative behavior, address the parent. If the adult considers the issue a serious one, the child's parent will also be asked to join the discussion or be informed of the behavior until all are in agreement that the child is ready to join back in and participate respectfully and constructively. If this exchange occurs during class time and the problem is resolved, then the student may return to class, at the instructor's discretion, either that day or when the class next meets.

#### **Steering Committee Last**

If after addressing the Child and his Parent, the issue or behavior is not resolved, the member may wish to contact the Steering Committee (SC). Any member of the Steering Committee may be approached regarding the issue. The SC may then also refer to and/or utilize the appropriate guidelines and policies, including the Bylaws for guidance in resolving the issue.

HSE values and supports its members (children and adults) and strives to provide constructive and positive ways to address negative behavior that is both respectful and successful for all involved.

## **When and How to Contact the Steering Committee (SC)**

### Contact the SC when:

- You have a suggestion or recommendation for the entire membership
- You have a complaint or grievance that involves the membership
- You have items for the agenda that you'd like to see consulted on at the next HSE Meeting
- You have items for the SC to put on their agenda to consult on for their next SC meeting
- You have an issue with the SC itself or any SC Member
- You have an issue with a child or parent that you are not able to resolve
- There is an issue of health or safety regarding any member of HSE

### Contact the SC by:

- Sending an email to or calling the Secretary or other appropriate SC Member
- Sending items for the HSE or SC Meeting Agenda to the Secretary
- Attending an HSE Meeting and participating in Consultation
- Requesting to meet with the SC, if necessary